

# How to incorporate a company in Portugal

You can create your company in Portugal immediately. It's simple: book your appointment, collect all the information you need and get ready to fly with your new business.



## Here is how it works:

### STEP 1

#### Put together all the paperwork

If all the partners of the future company are private individuals, they'll have to have:

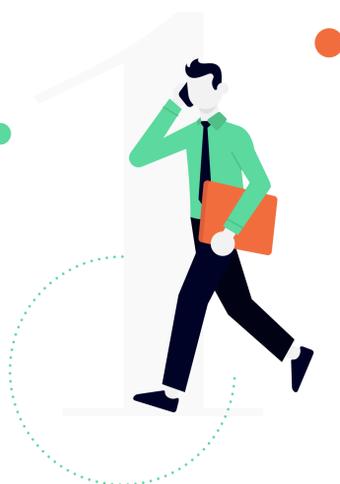
- An identification card or passport;

If all the partners of the future company are legal persons/corporations, they'll need to show:

- Updated documentation from the Commercial Registry about the incorporation of the company in its origin country;
- The Minutes of the General Meeting granting powers for company incorporation;
- Identification of the person who is granted power to sign the incorporation of the new company;
- The Memorandum and Articles of Association in its origin country.

\* Translation and authentication of documents may be requested upon review of originals.

If you have all necessary documents, [book your appointment here](#)



## Prepare yourself for your appointment

The following steps will be done during your appointment, so be ready for them.

### STEP 2

#### Choose your company's name

You have two options here, you can:

- Choose from a **list of pre-approved names**;
- Choose **your own name at the time of incorporation** at the RNPC service desk (subject to availability).



### STEP 3

#### Choose the memorandum and articles

You have three options according to the type of your company:

- If it's a **Private Limited Company**, [choose this template](#);
- If it's a **Sole Quotaholder Private Limited Company**, [choose this template](#);
- If it's **Public Limited Company**, [choose this template](#);

You'll have to state the company's registered head office, object, share capital amount, identify the manager and how to bind the company (signature).



### STEP 4

#### Attend your appointment and register your company

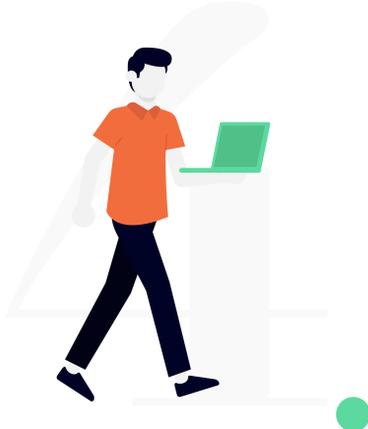
All members of the future company have to go to the **Empresa na Hora desk** to start the incorporation process. If they can't all be present, they have to sign the **procuration form** that gives powers to a third party.

There you'll be provided with an individual **TIN** (which is the **Tax Identification Number**, called **NIF** in Portuguese), one for each of you and one for your company. You have to be present to be granted your TIN.

You'll also **sign** the Memorandum and Articles and the registration office will promote the registry and publish the partnership agreement at the publication's website.

The service desk provides an **access code to the company's e-card** — meanwhile the physical card is sent to the company's registered head office — and an access code to the **commercial registry's permanent certificate**, valid for 3 months.

This will have a cost of **360€** and can be paid by cash or debit card.

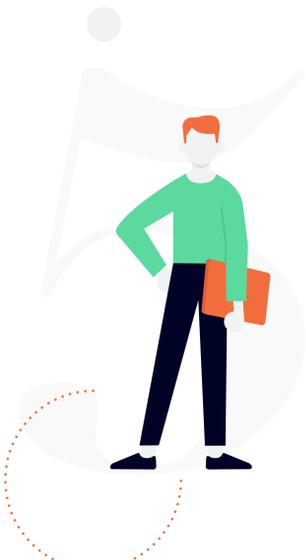


### STEP 5

#### The beginning of your company

The last few steps that you have to make after registering your company are:

- **Deposit the share capital in a Portuguese credit institution** within the timeframe set out in the memorandum and articles of association;
- The company should have a certified accountant;
- Submit the **Declaration of Start of Activity** to Tax authorities (Finanças) within 15 days;
- Register the company with **Social Security** within 30 days;
- You should register the beneficial owner [here](#) within 30 days (these services may provide support with this registry at the time of the company's incorporation)



# Congratulations!

You're ready to startup your new business.

Disclaimer: the contents of the website are for informational purposes only.